22 March 2024

Excellency,

I have the honour of addressing you in my capacity as Chair of the Open-Ended Working Group on security of and in the use of information and communications technologies 2021-2025, established pursuant to General Assembly resolution 75/240 adopted on 31 December 2020.

Delegations will recall that on 8 January 2024, the Office for Disarmament Affairs issued the Note Verbale “ODA/2024-003/ Global intergovernmental points of contact directory ICT security” calling for the nominations of Points of Contact (POCs) from all Member States. I thank the delegations that have already nominated their POCs and strongly encourage all remaining delegations to nominate your POCs as soon as possible.

Delegations will also recall the request contained in paragraph 15 of Annex A of the OEWG’s second Annual Progress Report (A/78/265) for the Chair to “convene regular in-person or virtual meetings of POCs” to “share practical information and experiences on the operationalization and utilization of the POC Directory”.

In accordance with this request, I have the honour to invite diplomatic and technical POCs, as well as all delegations, to the first meeting of the POCs, to be held on Thursday, 9 May 2024 from 10.00am-1.00pm (New York local time). The meeting will be held in a hybrid format at United Nations Headquarters in New York (UNHQ). The connection link will be conveyed to delegations in due course.

The first meeting of the POCs will mark the formal launch of the Global POC Directory. At this meeting, Member States and regional organisations will have the opportunity to share their experiences in the selection, nomination and onboarding of technical and diplomatic POCs, as well as discuss their challenges and goals for the Global POC Directory. It is my intention for this first meeting of
the POCs to lay the foundation for future regular meetings where diplomatic and technical POCs will have the opportunity to share further practical information and experiences on the operationalization and utilization of the Global POC Directory. **The schedule of the meeting is enclosed at Annex A.**

I thank all delegations for their contributions to the development and operationalization of the Global POC Directory thus far. I look forward to working together with delegations to continue developing and operationalizing the Global POC Directory in accordance with our agreed elements in the OEWG’s second Annual Progress Report, so as to advance our collective goal of enhancing international peace and security.

Please accept, Excellency, the assurances of my highest consideration.

![Signature]

**Burhan Gafoor**  
Chair  
Open-Ended Working Group on security of and in the use of information and communications technologies 2021-2025

All Permanent Representatives and Permanent Observers to the United Nations  
New York

Enclosure:  
- Annex A – Schedule of First Meeting of POCs, 9 May 2024
### ANNEX A

**Schedule of First Meeting of POCs**  
**Date and Venue:** 9 May 2024, United Nations Headquarters, New York

<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
<th>Speaker/s</th>
</tr>
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<tbody>
<tr>
<td>1000-1015</td>
<td>Opening Remarks</td>
<td>USG of Disarmament Affairs, Ms Izumi Nakamitsu (pre-recorded) OEWG Chair</td>
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| 1015-1045| Launch of Global POC Directory:  
- Live “demo” of Global POC Directory online portal  
- Q&A session                                      | Secretariat                                                                                    |
| 1045-1100| Presentation on preliminary findings of initial background paper on capacities required for participation in the Global POC Directory | Secretariat                                                                                    |
| 1100-1120| Presentations by a panel of States and groups of States on their experiences of selecting, nominating and onboarding POCs | States                                                                                         |
| 1120-1140| Presentations by a panel of regional organisations on their experiences in assisting States in the selection, nomination and onboarding of POCs in regional POC directories | Regional organisations                                                                         |
| 1140-1240| Interventions from the floor:  
- Reflections from States on their experiences selecting, nominating and onboarding POCs  
- Reflections from States on their challenges and goals for the Global POC Directory         | POCs and Delegations who wish to take the floor                                                |
| 1240-1250| Briefing on “ping” test scheduled for 10 June 2024                   | Secretariat                                                                                    |
| 1250-1300| Briefing on way forward for Global POC Directory and closing remarks:  
- Capacity-building  
- Simulation exercise  
- Expansion of participation                                                                      | OEWG Chair                                                                                    |